

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 06, 2014  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Bill Neufeld Reeve  
Walter Sarapuk Deputy Reeve  
Jacquie Bateman Councillor  
Peter F. Braun Councillor  
Elmer Derksen Councillor (left at 3:24 p.m.)  
John W. Driedger Councillor  
Eric Jorgensen Councillor  
Ricky Paul Councillor  
Lisa Wardley Councillor (via teleconference, left at 11:11 a.m)

**REGRETS:** Josh Knelsen Councillor

**ADMINISTRATION:** Joulia Whittleton Chief Administrative Officer  
Ron Pelensky Director of Community Services & Operations  
John Klassen Director of Environmental Services & Operations  
Byron Peters Director of Planning & Development  
Carol Gabriel Manager of Legislative & Support Services

**ALSO PRESENT:** Barry Sjolie, Brownlee LLP (teleconference)  
Steve Conners, Brownlee LLP (teleconference)  
Media

Minutes of the Regular Council meeting for Mackenzie County held on August 06, 2014 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**MOTION 14-08-509 MOVED** by Councillor Bateman

That Council move in-camera at 10:04 a.m. to discuss agenda item 15. b) Labour – Correspondence.

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**CARRIED**

**MOTION 14-08-510**

**MOVED** by Councillor Derksen

That Council move out of camera at 11:11 a.m.

**CARRIED**

Councillor Wardley left the meeting at 11:11 a.m.

Reeve Neufeld recessed the meeting at 11:14 a.m. and reconvened the meeting at 1:47 p.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 14-08-511**

**MOVED** by Councillor Driedger

That the agenda be approved with the following additions:

- 12. d) Additional Named Insured – La Crete Area Chamber of Commerce

**CARRIED**

Councillor Jorgensen rejoined the meeting at 1:49 p.m.

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the July 14, 2014 Regular Council Meeting**

**MOTION 14-08-512**

**MOVED** by Councillor Braun

That the minutes of the July 14, 2014 Regular Council meeting be adopted as presented.

Councillor Derksen requested a recorded vote.

In Favor

Councillor Paul  
Councillor Driedger  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor Jorgensen  
Councillor Bateman  
Councillor Braun

Opposed

Councillor Derksen

**CARRIED**

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**MOTION 14-08-513**

**MOVED** by Councillor Bateman

That the business arising out of the minutes be tabled to after the delegations.

**CARRIED**

**DELEGATIONS:**

**4. a) Tom Hoffman, Tolko**

**MOTION 14-08-514**

**MOVED** by Councillor Bateman

That the request from Tolko to improve infrastructure on the following bridges, in order to maximize opportunities to allow for efficient transportation of resources and equipment, be referred to the next Tri-Council meeting.

1. Hay River Bridge on Highway 35, East of Zama City (BF73407)
2. Ponton River Bridge on Highway 58, 29km NW of Fort Vermilion (BF75539)
3. Lawrence River Bridge on Highway 58, East of High Level (BF75694)

**CARRIED**

**4. b) S/Sgt. Jeff Simpson, Fort Vermilion RCMP**

**MOTION 14-08-515**

**MOVED** by Councillor Driedger

That the RCMP report be received for information.

**CARRIED**

**MOTION 14-08-516**

**MOVED** by Deputy Reeve Sarapuk

That a letter be sent to the Fort Vermilion & Area Board of Trade in response to their concern regarding vagrancy in Fort Vermilion.

**CARRIED**

**MOTION 14-08-517**

**MOVED** by Councillor Paul

That council move in-camera at 2:18 p.m. to discuss business arising out of the previous minutes that were discussed in-camera.

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**CARRIED**

Councillor Derksen left the meeting at 3:24 p.m.

**MOTION 14-08-518**

**MOVED** by Councillor Paul

That council move out of camera at 3:44 p.m.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:44 p.m. and reconvened the meeting at 3:50 p.m.

**GENERAL REPORTS:**

**5. a) CAO Report**

**MOTION 14-08-519**

**MOVED** by Councillor Jorgensen

That the CAO report for July 2014 be accepted for information.

**CARRIED**

**GENERAL REPORTS:**

**5. b) Public Works Committee Meeting Minutes – July 2, 2014**

**MOTION 14-08-520**

**MOVED** by Deputy Reeve Sarapuk

That the Public Works Committee meeting minutes of July 2, 2014 be received for information.

**CARRIED**

**GENERAL REPORTS:**

**5. c) Minutes of the June 6, 2014 Agricultural Service Board Meeting**

**MOTION 14-08-521**

**MOVED** by Councillor Driedger

That the minutes of the June 6, 2014 Agricultural Service Board meeting be received for information.

**CARRIED**

**TENDERS:**

**6. a) None**

**PUBLIC HEARINGS:**

**7. a) Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution "P" to Hamlet Residential District 2**

**“HR2” (La Crete)**

Reeve Neufeld called the public hearing for Bylaw 966-14 to order at 3:59 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 966-14 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority’s submission and indicated that first reading was given on June 23, 2014.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 966-14. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 966-14. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 966-14 at 4:00 p.m.

**MOTION 14-08-522**

**MOVED** by Councillor Braun

That second reading be given for Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional “P” to Hamlet Residential District 2 “HR2” to accommodate multi-family development.

**CARRIED**

**MOTION 14-08-523**

**MOVED** by Councillor Bateman

That third reading be given for Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional “P” to Hamlet Residential District 2 “HR2” to accommodate multi-family development.

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**CARRIED**

**COMMUNITY  
SERVICES:**

**8. a) La Crete Recreation Society – Recreation Manager**

**MOTION 14-08-524**

**MOVED** by Councillor Bateman

That administration be authorized to release \$55,000 to La Crete Recreation Board for the Program Manager and issue a letter requesting performance measures reporting at the end of the program as discussed.

**CARRIED**

**8. b) Disposal of Buffalo Head Prairie Skate Shack**

**MOTION 14-08-525**

**MOVED** by Councillor Paul

That the Buffalo Head Prairie Skate Shack be donated to the Fort Vermilion Recreation Board to replace their current shack in Mackenzie Housing.

**CARRIED**

**ENVIRONMENTAL  
SERVICES:**

**9. a) None**

**OPERATIONS:**

**10. a) Spruce Road Project**

**MOTION 14-08-526**

**MOVED** by Councillor Braun

That the Spruce Road reconstruction project be awarded to Ridgeview Contracting consisting of 3 miles at a cost of \$54,432.00/mile for a total of \$163,296.00.

**CARRIED**

**10. b) Bridge File 75117 Reconstruction**

**MOTION 14-08-527**

Requires 2/3

**MOVED** by Councillor Bateman

That the 2014 budget be amended to include \$668,000 for BF 75117 capital project with \$417,000 coming from the Disaster Recovery Program and \$251,000 coming from the existing 2014 capital budget for BF 75117, and the remaining pre-

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approved municipal funds in the amount of \$74,000 be set into the Public Works Reserve and kept in abeyance for this project until the tender is complete and the final Disaster Recovery funding is known.

**CARRIED**

**MOTION 14-08-528**

**MOVED** by Deputy Reeve Sarapuk

That administration be authorized to proceed with construction of a 4.3 meter diameter culvert to replace the existing BF 75117 structure.

**CARRIED**

**10. c) Hamlet of Fort Vermilion – Truck Route**

**MOTION 14-08-529**

**MOVED** by Councillor Bateman

That Council authorizes administration to proceed with preparing engineering estimates from the 2014 budget for the new Fort Vermilion truck route as per the map presented and that the project construction be considered in the 2015 budget.

**CARRIED**

**10. d) Review of the Rural Waste Collection System**

**MOTION 14-08-530**

**MOVED** by Councillor Jorgensen

That administration be authorized to implement a yearly registration form for rural residents wishing to have garbage bins for yard site pick up and that administration set a \$120/year cap on disposal fees for each rural bin use.

**MOTION 14-08-531**

**MOVED** by Councillor Bateman

That Motion 14-08-530 be TABLED for further information regarding hamlet bins.

**CARRIED**

**10. e) Culvert Replacements on Private Driveways**

**MOTION 14-08-532**

**MOVED** by Councillor Jorgensen

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That administration bring forward a revised Policy PW039, Rural Road Access Construction and Surface Water Management Policy, clarifying the culverts replacement process whereby the County will complete the work at no cost and the cost of the culvert will be equally shared with the land owner.

**CARRIED**

**PLANNING &  
 DEVELOPMENT:**

**11. a) Subdivision Security Requirements (Policy DEV003)**

**MOTION 14-08-533**

**MOVED** by Councillor Bateman

That Policy DEV003 Multi-Lot/Urban Subdivision Construction and Registration Policy be amended as follows in regards to subdivision security requirements:

Municipal Infrastructure requiring Security	Form of Security	Amount of Security Required
Subsurface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County or a certified cheque, <del>OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.</del>	25% of total engineered construction costs for subsurface Municipal Improvements
Surface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County or a certified cheque, <del>OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.</del>	25% of total engineered construction costs for surface Municipal Improvements

**CARRIED**

**FINANCE:**

**12. a) La Crete Recreation Board Additional Funds Request**

**MOTION 14-08-534**  
 Requires 2/3

**MOVED** by Councillor Braun

That the 2014 budget be amended to include and provide additional \$6,000 to the La Crete Recreation Board for the electric panel replacement with funds coming from the Grants to Other Organizations Reserve.

**CARRIED**

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**12. b) Request to Reduce Property Tax on Roll 148405 due to Fire**

**MOTION 14-08-535**

**MOVED** by Councillor Braun

That the request to reduce property tax on roll 148405 due to a fire be approved and that administration develop a policy for reduction of property taxes due to extraordinary circumstances.

**CARRIED**

**12. c) Request to Reduce Taxes on Roll 197494**

**MOTION 14-08-536**

**MOVED** by Councillor Bateman

That the request to reduce taxes on tax roll 197494 be DENIED.

**CARRIED**

**12. d) Additional Named Insured – La Crete Area Chamber of Commerce (ADDITION)**

**MOTION 14-08-537**

Requires Unanimous

**MOVED** by Councillor Braun

That Council authorize the provision of insurance coverage to La Crete Area Chamber of Commerce on a cost recovery basis through the Jubilee Additional Named Insured Program.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**13. a) Council Organizational Meeting**

**MOTION 14-08-538**

**MOVED** by Councillor Driedger

That the annual Organizational Meeting be scheduled for October 28, 2014 at 1:00 p.m. in the Fort Vermilion Council Chambers.

**CARRIED**

**13. b) Footner Water Line**

**MOTION 14-08-539**

**MOVED** by Councillor Bateman

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That Mackenzie County administration meets with the Town of High Level administration to discuss all alternatives as outlined in the DCL Siemens engineering report regarding improving the Footner Water Line (North) capacity and bring a joint recommendation forward to both Councils, including the possibility of applying under Municipal Alberta Community Partnership program for funds.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**14. a) Information/Correspondence**

**MOTION 14-08-540**

**MOVED** by Councillor Paul

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**15. b) Labour – Correspondence**

**MOTION 14-08-541**

**MOVED** by Councillor Bateman

That in accordance with the County's procedural bylaw, that Councillor Derksen be prohibited from contact with any Mackenzie County employee other than through the Reeve or Deputy Reeve.

**CARRIED UNANIMOUSLY**

**MOTION 14-08-542**

**MOVED** by Councillor Jorgensen

That the CAO's request to pay out unused vacation days be granted.

**CARRIED**

**NOTICES OF MOTION:**

**16. a) None**

**NEXT MEETING  
DATES:**

**17. a) Regular Council Meeting**  
Wednesday, August 27, 2014  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**18. a) Adjournment**

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**MOTION 14-08-543**

**MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:38 p.m.

**CARRIED**

These minutes were approved by Council on August 27, 2014.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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